



Good Day Andrews!

The Central Maryland Regional Transit Corporation (CMRT) is pleased to announce the start of *Subscription Bus Service to Joint Base Andrews!* Service is scheduled to start Thursday, September 1, 2011 on each of the following routes.

I-95 Route	Pick Up Time	Arrival at Andrews	Departure from Andrews	Cost per Month
Route 630 - Exit 140 Route 630 West (Courthouse Rd.)	5:15 am	6:45 am	4:00 pm	\$420
Route 234 - Corner of 234 (Dumfries Road) and US 1 (Jefferson Davis Highway)	5:35 am	6:45 am	4:00 pm	\$420
Route 123 - Intersection of I-95 and Route 123, Exit 160 (Gordon Blvd.)	6:00 am	6:45 am	4:00 pm	\$420
Springfield - 6831 Backlick Road, Springfield	6:15 am	6:45 am	4:00 pm	\$420
LaPlata Route	Pick Up Time	Arrival at Andrews	Departure from Andrews	Cost per Month
La Plata - Washington Avenue Park and Ride – behind the Wal-Mart	6:00 am	6:45 am	4:00 pm	\$380
Waldorf - St. Charles Park and Ride – Dick’s Sporting Goods (11080 Mall Circle)	6:15 am	6:45 am	4:00 pm	\$380

It is important to understand that this service will start *only* when each route has around 40 riders that have signed up and paid in full. CMRT, as a non-profit, cannot operate a route until it is self-sustaining. That being said, CMRT is willing to begin these routes with less than the number of passengers required to break even with the belief that, in time, ridership will grow and fully fund the service.

This service will go directly to Joint Base Andrews main gate. A Security Forces guard will board the bus to check riders DoD CaC badges for entrance. The bus will then proceed to the **Jones Building** (1500 West Perimeter Drive), then to the **HQ Air National Guard Bldg** (3500 Fetchet Ave.) on the east side of the installation, and make a final stop at **3282 East Perimeter Road**, combined 113 WG/NAF Medical Facility. In the afternoon, the bus will follow the same order for pickup as the morning drop-offs before exiting base (In sequence: Jones Building, ANG HQ, 113 WG/NAF Medical).

FINAL Pick-up, Arrival and Departure Times

The *EXACT* pick-up, arrival and departure times will be finalized soon, but should closely mirror the times provided above and included on CMRT’s website (www.cmrtransit.org). Several dry runs will soon be made by the bus company during commuting times to assure that the schedules will operate as expected. CMRT will communicate the exact pick-up and arrival times once the schedules are finalized.

Payment Options

Federal Government employees are eligible to participate in the Mass Transportation Benefits Program. This program currently allows participants to apply \$230 a month towards the use of public transit. Please see

attached document for instructions on obtaining your SmartBenefits. Please be advised CMRT will ONLY accept SmartBenefit Vouchers in the paper and electronic form. Customers must mail the SmartBenefit vouchers to CMRT's main office, with attention to our Bookkeeper, located at 312 Marshall Avenue, Suite 100, Laurel, MD 20707 by the 25th of each month. For more information on the Transit Subsidy, please visit <http://www.whs.mil/DFD/Info/NCRTransitSubsidy.cfm>.

Riders will then need to pay for the remaining cost of the service by going to CMRT's website <http://www.cmrtransit.org/andrewsroute.html>. At the bottom of this webpage is a link to purchase your seat on the bus. CMRT utilizes PayPal for secure credit card transactions.

Once a rider has submitted their payment, CMRT will verify that the rider has paid in full and that rider will have two options for obtaining their bus pass. Passes are only given to those individuals that have paid in full.

Bus Pass Distribution Options

1. Customer Pick Up – a CMRT representative will be on-base during a designated time and place for customers to obtain their passes. If a customer fails to pick up their pass during the designated distribution times, CMRT will mail the pass to the customer's home address and the customer will incur a service fee of \$5.00.
2. Mailing of Passes – a customer can request that the pass be mailed to their home address. The customer will incur a service fee of \$5.00.

Guaranteed Ride Home

If you ride a subscription bus service to work but need to get home in case of an unexpected event or emergency, we've got you covered with the regional Guaranteed Ride Home program. For more information and to register for the Guaranteed Ride Home program, visit www.commuterconnections.org or call 1-800-745-RIDE.

This is your service and its success lies in your hands! Please begin the process of applying for your Transit Subsidy as soon as possible. Also, please make sure to pay your remaining out-of-pocket cost as well.

If you have any questions, please call 1-800-270-9553, option 5.

Thank you for your interest in subscription bus!